

Varese, 30/06/2026

FS/ve 38/26

INFORMATIVE LETTER

**TO ALL PARENTS OF PUPILS WHO USE THE BUS SERVICE
AT THE EUROPEAN SCHOOL OF VARESE**

It is recalled that the Cooperativa was set up basically to organise and coordinate the transport of your children from your residence to the school and back, pursuing mutualistic and non-profit purposes.

The Board of Directors in its meeting of 18 June 2026, in order to safeguard its users, decided to continue to employ bus monitors on the buses even in the mornings to ensure greater and safer surveillance on the bus.

The subscription must be entirely paid for the whole school year, with the exception of possible communication made by the Cooperativa Trasporti to modify the execution of the service. No partial payments are foreseen even in the event of partial use of the subscription. It's possible to withdraw from the contract without any penalties only if the pupil doesn't attend the European School of Varese any longer.

It is possible to sign partial contracts for morning runs only or for afternoon runs only, and additional partial contracts with a specific fare based on the number of days the second bus line is used. These contracts can only be considered from mid-September. The Cooperativa will provide families requesting this with specific documentation.

If, upon changed conditions, the Cooperativa Trasporti will determine that the service could not be carried out anymore from a technical and/or economical point of view, this contract will be terminated, by force majeure, and no breach can be ascribed to the Cooperativa Trasporti.

In any event, even in the case of partial non-performance caused by the service provider or for any other reason, and in any case not directly attributable to the Cooperativa (for example: lack of accompanying staff, cancellation of a section of the route), the Cooperativa undertakes to resolve the issue promptly to the best of its ability; however, no such non-performance may be attributed to the Cooperativa itself.

The Board of Directors has decided that:

Application deadlines_all parents of pupils wishing to use the transport service must sign the transport contract by **17 July 2026** (the date on which the contract is sent will be taken as the reference date) via the on-line procedure published on the Cooperativa Trasporti website by clicking on the following link <https://www.trasportisev.eu/>, warning that if nothing is received by this date, they will lose the right to use the transport service for their children, subject to availability of remaining places;

Disembarking authorisation_COTSEV implements this rule taking into account the concept of reasonableness, in cooperation and continuity with the school management and acting according to the principle of a good father. Therefore:

- **Pupils from Nursery to P5** may only get off in the presence of a parent or person authorised and present on the delegates' list.

- **From S1 until the age of 18:** it is possible for families to authorise, by expressing consent/denial, their child's independent disembarking from the bus.

Costs_Despite the continuous and significant rise in transport costs (labour, fuel and bus supervisor services), COTSEV has approved a tariff adjustment designed to offset only part of these increases, with the Cooperative bearing the remainder of the additional costs incurred.

	Sept./Dec.	Jan./March	Apr./June
Zona 0 € 107,00 monthly equal to €:	428,00	321,00	321,00
Zona 1 € 114,00 monthly equal to €:	456,00	342,00	342,00
Zona 2 € 187,00 monthly equal to €:	748,00	561,00	561,00
Zona 3 € 250,00 monthly equal to €:	1.000,00	750,00	750,00
Zona 4 € 265,00 monthly equal to €:	1.060,00	795,00	795,00
To be settled within 10 days after receipt of the invoice	4 months	3 months	3 months

If the children are enrolled in the service, there is a reduction of the return journey fees above mentioned of **25% on the price of the 3rd child and 30% on the price of the 4th child on**. These reductions are not applicable on the additional Garderie service.

⇒ *Additional services to Garderie JRC*

	Sept./Dec.	Jan./March	Apr./June
Garderie Bus JRC monthly equal to €: 112,00	448,00	336,00	336,00
Each amount is "una tantum" and "established" regardless the number of trips.	4 months	3 months	3 months

Starting from this academic year, following the constructive dialogue between COTSEV and the PMO aimed at promoting equal opportunities and better support for the diverse childcare arrangements of our families, the PMO will also reimburse additional partial bus transport contracts for journeys to childcare facilities, after-school services or other regular caregiving arrangements (such as care provided by grandparents or other trusted caregivers) for all Primary and Secondary pupils. The existing conditions remain unchanged, including the maximum reimbursement of three bus lines per pupil and the applicable reimbursement ceiling.

The invoice will be sent no later than 30.09.26 for the first four months; no later than 31.12.26 for the next three months; no later than 31.03.27 for the final three months.

If the invoice is not settled by the fixed date, a reminder will be sent, including a bill of € 15 to cover administration costs. Legal proceedings will follow and the pupil will be excluded from the bus service if the invoice remains unpaid.

BUS CHANGE REQUESTS

Only Cooperativa Trasporti members¹ may request a change of bus for their children enrolled in our service.

1. It is possible to ask for a bus change during the week only for the return journeys on Wednesday and Friday if there are seats available and exclusively in consideration of the official timetable of the class attended by the student (e.g. a student in S1 cannot use the bus at 16,20).

The requesting parent must send the relevant request to the Transport Office by Monday for the requests on Wednesday and by Wednesday for the requests on Friday using the Bus Change function on the Cooperativa's website <https://www.trasportisev.eu/> under Information and Services/Bus Change.

The request shall only be deemed accepted if confirmed by our reply by e-mail.

The parents of Nursery and Primary School pupils after having received our confirmation should inform the teacher.

2. On Monday, Tuesday and Thursday, a bus change request may be considered only under exceptional circumstances of extreme necessity, depending on the availability of seats on the bus.

HOW TO BECOME A MEMBER

New parents and those who are not yet members of our Cooperativa Trasporti, so as indicated in our Statute, they must fill in the membership form that can be downloaded directly from their COTSEV account in the 'Become a member' section and make the relevant payment in favour of our bank account at BPER Banca di Varese: IBAN IT 82 N 05387 10804 0000 42446365 – BIC BPMOIT22XXX of one share.

We would like to remind you that it is sufficient to purchase a one-off share in the amount of € 25.82 + € 10.00 (admission fee) valid for all the years that your child(ren) stay at the School and use the bus.

Whenever you decide to cancel your membership, you should inform us in writing and we shall reimburse you the cost of the share.

Attention: if the Board of Directors will approve the admission request, you will receive a written confirmation.

With our best regards,

The President



F. Scabini

N.B.: We inform you that the Transport Office will be closed for Summer holidays from July 18th until August 16th 2026.

¹ The request for association is subject to the opinion of the Board of Directors and verification of payment of the fee, so the technical approval time must be taken into account. Therefore, it will not be possible to handle membership requests for bus changes as a matter of urgency.